

RECEIVED
FEDERAL ELECTION
COMMISSION
MAIL ROOM

SEP 30 11 57 AM '96

**Christopher
Shays**

September 18, 1996

Ms. Ginger Campbell
Reports Analyst
Reports Analysis Division
Federal Elections Commission
Washington, D.C. 20463

Identification Number: C00215699

Reference: Amended 12 Day Pre-Convention Report (4/1/96-6/30/96)
dated 7/2/96

Dear Ms. Campbell:

This letter is in response to your letter dated September 10, 1996 regarding our attempts to obtain the occupation and name of employer for all individuals who contribute more than \$200 in a calendar year.

This committee always includes a request for this information with any fundraising request. If the information is not provided at the time of the contribution, then a follow-up letter is mailed to the contributor within ten days with a return addressed stamped envelope requesting the information again.

I have enclosed copies of our original requests as well as a copy of the letter we use to request information within ten days of the contribution.

I hope the enclosed answers your questions and concerns. Please feel free to contact me at (203) 622-7429 with any questions.

Sincerely,



Elizabeth A. Barhydt
Finance Director

cc: Ralph DePazillis

132 East Putnam Avenue
Cos Cob, Connecticut 06807
Tel: 203-622-7429 Fax: 203-622-0497